

**Minutes of the Meeting of the Council held at the  
Civic Centre Ham Road Shoreham-by-Sea**

**23 July 2015**

Councillor Carson Albury, Chairman  
Councillor Ann Bridges, Vice-Chairman

Councillor Carol Albury	Councillor Liz Haywood
Councillor Pat Beresford	Councillor Emily Hilditch
*Councillor Ken Bishop	Councillor Rod Hotton
Councillor Brian Boggis	*Councillor Debbie Kennard
Councillor Ann Bridges	Councillor David Lambourne
*Councillor James Butcher	Councillor Liza McKinney
Councillor Stephen Chipp	*Councillor Barry Mear
Councillor Brian Coomber	Councillor Peter Metcalfe
*Councillor Keith Dollemore	Councillor Neil Parkin
Councillor Dave Donaldson	Councillor Geoff Patmore
Councillor Angus Dunn	Councillor Lyn Phillips
Councillor Emma Evans	Councillor David Simmons
Councillor Jim Funnell	Councillor Ben Stride
Councillor Paul Graysmark	

\* = Absent

**C/010/15-16 Apologies for absence**

Apologies for absence were received from Councillor Ken Bishop, Keith Dollemore and Debbie Kennard.

**C/011/15-16 Declarations of Interest**

Members were invited to make any declarations of disclosable pecuniary interests, no Member interests were declared however the following Officer interests were declared:

Mr A Bailey Chief Executive Officer and Head of Paid Service

Mrs S Sale Solicitor to the Councils and Monitoring Officer

Both declarations were on Item 7Aii - Officer Employment Rules - both officers indicated that they would be leaving the chamber for the item.

**C/012/15-16 Questions and Statements from the Public**

The Chairman informed Council that no questions to the Executive had been received from members of the public although he invited those present in the gallery to ask questions or make any statements to Council.

Andy Bray questioned whether the council meetings in the new civic presence would be broadcast on-line and what was in place to allow recording of meetings.

The Leader responded that it was not cost effective to broadcast meetings although Mr Bray was welcome to make arrangements for filming and broadcast. The Leader expected that the meetings would be digitally recorded to protect the council from unscrupulous editing and publication of recordings made, and published, by Members of the public.

David O'Connell of Kings Crescent made a statement to Council regarding the Wildlife Festival explaining how Bob Ballentine of SJM Concerts had been very impressed with the young performers who were part of the All Stars, invited to perform at the Festival. It was expected that the All Stars would be invited to perform at any future Festival.

Kim Murphy of Hammy Close, admin for the Shoreham-by-Sea website, informed Council that a poll undertaken on the Website had produced 407 in favour of the Wildlife Festival, 22 who didn't care and 8 against.

### **C/013/15-16 Confirmation of Minutes**

**Resolved** that the minutes of the meeting of the Council on 21 May 2015 be approved as a correct record and they be signed by the Chairman.

### **C/014/15-16 Announcements by the Chairman, Leader, Executive Members and / or Head of Paid Service**

The Chairman made the following announcements: since his election 6 weeks ago he had been very busy listing a number of events he had attended and some information on the activities in which the Chairman had participated.

The Chairman introduced Mr Les Alden who was the recipient of a MBE in the recent Birthday Honours. Mr Alden had retired to Shoreham Beach after a full and varied career in the London Borough of Southwark. This included church activities, local government, support to older people and being made a Freeman of both the LB of Southwark and the City of London.

Using his discretion, the Chairman invited Councillor Stride to address Council. Councillor Stride that he would be undertaking a range of fund raising activities for an operation on his daughter and ongoing physiotherapy; asking for members ideas and support to raise the necessary funds.

The Leader announced that he was adding Councillor Stephen Chipp to the list of conservative councillors available for substitution on the planning committee. The Leader announced that Councillor Debbie Kennard was currently in Harefield Hospital undergoing numerous tests which were likely to result in a major operation. Her ward work would be covered by Councillor Evans and her County work would be covered by Councillor Metcalfe.

The Leader also mentioned that the current meeting was likely to be the very last full Council meeting in the Chamber at the Civic Centre; he reminded those present that the

Civic Centre had brought together Adur's various offices on one site in 1980. He mentioned the lengthy political service of Councillor Beresford and himself which was exceeded by officers who had started their career with the Council in 1980, in the new building and Councillor Hotton, now a Councillor but an officer in 1980.

Executive Members were invited to make any announcements to Council. Councillor Beresford, as Chairman of Lancing Vision, highlighted the opening of the Queensway in Lancing which provided open space for activities and he encouraged greater use of the area.

Head of Paid Service had no announcements.

### **C/015/15-16 Items Raised Under Urgency Provisions**

There were no items under the urgency provisions.

### **C/016/15-16 Recommendations from the Executive and Committees to Council**

#### **(A) Joint Governance Committee**

The Joint Chairman of the Committee presented and proposed the recommendations from the meeting of 4 June 2015, a copy of items 7A (i) and (ii) are attached to the minutes.

##### **(i) Revision of Contract Standing Orders**

Councillor Lewis seconded the proposal.

On a vote For 23 Against 0 Abstain 0

**Resolved** that the revised contract Standing Orders be approved.

##### **(ii) Officer Employment Procedure Rules**

Councillor Graysmark seconded the proposal

On a vote the proposal as amended For 23 Against 0 Abstain 0

**Resolved** that the revised Officer Employment Procedure Rules at Appendix 1 to the report be adopted as part of the council's Standing Orders within its Constitution with effect from 24 July 2015.

#### **(B) Joint Strategic Committee**

The Leader presented and proposed the recommendations from the meeting of the Committee on 7 July 2015, a copy of items 7B (i) (ii), (iii) (iv) and (v) are attached to the minutes.

##### **(i) Revenue outturn report 2014-15**

Councillor Dunn seconded the proposal.

On a vote For 23 Against 0 Abstain 0

**Resolved** that Council

(i) agreed the net carry-over of revenue budget to 2015/16 where the original approval for 2014/15 was not utilised which will be funded from the Capacity Issues Reserve as set out in paragraph 5.4 (HRA), 6.1 and 6.2 (General Fund) totalling where these related to the District Council :-

Adur District Council - HRA £81,000  
Adur District Council £36,480  
(Worthing Borough Council £122,870 )

(ii) approved a contribution for Adur District Council from the 2014/15 HRA surplus to

- a. Adur Housing New Development and Acquisition Reserve of £566,000 being the original budget amount plus a further £51,000
- b. Business Improvement Reserve of £250,000 to invest in new digital technologies, which will enable efficiencies in the service
- c. HRA Discretionary Assistance Fund of £50,000 to supplement the resources available to provide financial support to tenants

(iii) approved the creation for Adur District Council of a new HRA Business Improvement Fund and to establish the reserve by transferring £240,000 from the 2014/15

## **(ii) Capital and Projects Outturn for Joint, Adur and Worthing 2014/15**

Councillor Beresford seconded the proposal.

The Leader was asked to explain the strategy to spend the Section 106 monies received and mentioned in the report.

The Executive Member for Regeneration explained that with the exception of monies specifically received from the Brighton and Hove Albion (BHA) development; most money received was identified as part of the individual Agreements for particular facilities invariably these were in the control of West Sussex County Council so he suggested the question should be addressed to the Local County Committee. On the recent Southlands Hospital agreement the only 106 money due to the District was for play areas.

The Leader explained that for the 106 money from the BHA development there was a small working group formed from the Joint Strategic Committee (JSC) which looked at suitable schemes. Once identified this were presented to the JSC for ratification. Two schemes were currently being worked on, 3G pitch at Sir Richard Woodard Academy and new changing rooms in Buckingham Park. Any residue would be considered after the full financial details of these two schemes were complete.

On a vote For 19 Against 0 Abstain 3

**Resolved** that the Council

- (i) noted the overall capital final outturn for 2014/15;
- (ii) agreed the net carry-over of General Fund Capital underspends, as detailed in paragraphs 4.8, 4.9, 4.10, 4.11, 6.6, 6.8, 6.9, 6.10, 6.11, 6.12, 6.13, 6.14, 6.15. where these related to the District Council
- (iii) approved the financing of the Capital Investment Programmes, including the use of capital receipts as set out in paragraphs 4.4 and 4.5, 6.4, 6.5. where these related to the District Council
- (iv) note the use of S106 receipts to fund the 2014/15 Capital Investment Programme, as previously approved, set out in paragraph 4.4 and 6.4. where these related to the District Council.

**(iii) Outline forecast 2016/17 -20/21 and budget strategy**

Councillor Dunn seconded the proposal.

On a vote For 23 Against 0 Abstain 0

**Resolved** that the budget strategy for 2016/17 outlined in Section 10 of the report be approved

**(iv) Capital Strategy 2015-2018**

Councillor McKinney seconded the proposal.

On a vote For 23 Against 0 Abstain 0

**Resolved** that the Capital Strategy 2015/18 be approved.

**(v) Western Harbour Arm Flood Defence Solution**

Councillor Simmons seconded the proposal.

On a vote For 23 Against 0 Abstain 0

**Resolved** that flood defence scheme for the Sussex Yacht Club and Kingston Beach be added to the Capital programme for 2015/16 and 2016/17 with a total budget of £3.5m funded by the Growth Deal.

**C/017/15-16 Report of the Leader on decisions taken by the Executive**

The Leader of the Council presented his report on decision taken by the Executive since the last Ordinary meeting of the Council; which were detailed in Item 8, on on pages

Executive Members made no statements on their decisions.

No questions were asked of the Executive

## **C/018/15-16 Members Questions under Council Procedure Rule 12**

The Proper Officer had not received any questions from Members under CRP12.

The Chairman declared the meeting closed at 7.50pm, it having commenced at 7pm

Chairman